

PLEASE KEEP THIS FORM IN THE FRONT OF YOUR FILE

To:

Gentlemen:

The United States Secret Service, Treasury Department, is interested in \_\_\_\_\_  
\_\_\_\_\_

who is now in your institution. We desire to be informed of subject's transfer or release, and therefore request that you fill out and mail the attached card (no postage required), in the event this person is to leave, or has left your institution. As our file number on the attached post card identifies this person, it will not be necessary to insert any name on the card.

IF THE ABOVE-NAMED SHOULD ESCAPE, PLEASE NOTIFY US AT ONCE BY TELEPHONE OR TELEGRAPH COLLECT.

Very truly yours,

Special Agent in Charge

Telephone:

File # \_\_\_\_\_

Gentlemen:

The subject (do not insert name on this card) will be: \_\_\_\_\_  
\_\_\_\_\_ has been

released on \_\_\_\_\_ to \_\_\_\_\_  
(Date)  
address \_\_\_\_\_

transferred on \_\_\_\_\_ to \_\_\_\_\_  
(Date)  
address \_\_\_\_\_

ESCAPED ON \_\_\_\_\_  
(Date)

(Name of institution) \_\_\_\_\_